JISC-funded Kultivate project
Metadata workshop

TOTTENHAM COURT ROAD TUBE STATION: From Sunday 3 April until Friday 25 November 2011, Northern line trains will NOT stop at this station. Central line trains will operate as usual. Reduced escalator service until late August 2011 due to planned maintenance work. Alternative routes can be planned via: http://www.tfl.gov.uk/

Tuesday 24th May 2011
HEFCE, Centre Point, 103 New Oxford Street, London WC1A 1DD
Nearest tube: Tottenham Court Road (exit 3 and cross over the road as exit 4 is closed for building work)
Map: http://www.bing.com/maps/?where1=WC1A%201DD,GB&FORM=MMREDR

To exit the meeting, press G on the touch screen to call the lift (not the button as you would for most lifts), then at the gates downstairs, post your security card through the slot. Missing security cards are chargeable.

Programme

10:15 **Coffee**

10:30 **Welcome and Introductions** - chaired by Marie-Therese Gramstadt, Kultivate Project Manager and VADS Projects Officer, University for the Creative Arts
   o Update from VADS
   o Update from Kultur II Group members on repository development

11:00 **Advisory Group Meeting** - chaired by Rosemary Lynch, Project Sponsor for Kultivate and Head of Library & Learning Services, University Librarian, University for the Creative Arts

11:50 Comfort break

12:00 **Metadata challenges: interoperability and possibilities** - Gareth Knight, Digital Curation Specialist, Centre for e-Research at King's College University of London

12:30 **MERLIN: an automated metadata enrichment tool** - Rory McNicholl, Technical Manager, Digital Archives & Repositories Team, University of London Computer Centre

13:00 **Lunch**

13:45 **Metadata case study** - Jodie Double, Digital Content & Repositories Manager, University of Leeds

14:15 **Metadata case study** - John Murtagh, Institutional Repository Manager, UAL Research Online, University of the Arts London

14:45 **Metadata Workshop -** facilitated by Marie-Therese Gramstadt and Amy Robinson, VADS Collections Manager

15:15 **Close**

Kultur II Group researchers and repository managers engaging with arts research deposit

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Attendees

Arts University College at Bournemouth
Linda Albin, Subject Librarian

Centre for e-Research at King's College University of London
Gareth Knight, Digital Curation Specialist

De Montfort University
Alan Cope, Repository Officer

Goldsmiths University of London
Jacqueline Cooke, Deputy Librarian
Rebecca Randall, Library Assistant Research Support

GUILDHE
Alisa Miller, CREST Research Network Co-ordinator

JISC
Balviar Notay, Programme Manager, Information Environment

Kingston University
Susan Miles, E-Services Analyst (Research Repository/Metadata)

Oxford Brookes University
Rowena Rouse, Repository Services Development Manager

Repositories Support Project (RSP)
Jackie Wickham, Project Coordinator

Royal College of Art
Jonathan Warner, Head of Computing

Royal Holloway, University of London
Kim Coles, Information Assistant (Digital Collections)

University College Falmouth incorporating Dartington College of Arts
Doreen Pinfold, Head of Library & Information Services
Tom Readings, Digital Resources Officer

University College London
Elizabeth Lawes, Subject Librarian: Fine Art, History of Art & Film Studies
Erica McLaren, Assistant Librarian - UCL Discovery Administrator

University for the Creative Arts
Rosemary Lynch, Head of Library & Learning Services, University Librarian
Anne Spalding, Repository and Digitisation Officer

University of Leeds
Jodie Double, Digital Content and Repositories Manager

University of Lincoln
Bev Jones, Library Institutional Repository Officer
Elif Varol, Library Assistant

University of London Computer Centre
Rory McNicholl, Technical Manager, Digital Archives & Repositories Team

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University of the Arts London
John Murtagh, Institutional Repository Manager, UAL Research Online
Stephanie Meece, Institutional Repository Manager, UAL Research Online
Sarah Hall, Institutional Repository Administrator, UAL Research Online

University of the West of England
Alex Clarke, Senior Library Assistant (Repository Administrator)

Visual Arts Data Service (VADS)
Amy Robinson, Collections Manager
Marie-Therese Gramstadt, Projects Officer

Apologies

Arts University College at Bournemouth
Andy Calvert, Subject Librarian

Birkbeck, University of London
Paul Rigg, Senior Assistant Librarian: Repository and Digital Media Management

Coventry University
Marion Doyen, Business Development Manager, Creative and Cultural Industries

Glasgow School of Art
Robin Burgess, Research Information Manager

JISC Digital Media
Stephen Gray, Project Manager for Project CAiRO

Ravensbourne College of Design & Communication
April Yasamee, Digital Assets Manager

Royal Holloway, University of London
Dominic Tate, Repository & Digital Assets Manager

RunCoCo at the University of Oxford
Alun Edwards, Project Manager

University of Hertfordshire
Gill Hall, Project Manager

University of Huddersfield
Graham Stone, Electronic Resources Manager/Repository Administrator

Visual Arts Data Service (VADS)
Leigh Garrett, Director
Carlos Silva, Planning and Development Manager
James Snyder, Technical Developer

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